Supplementary Table 2. Content and steps of the Korean Diabetes Association's diabetes clinical practice guidelines production process

Stepwise process for the adaptation and development of clinical practice guidelines	
Planning phase	Finalization of the 9th Edition of the Korean Diabetes Association (KDA) guideline development manual for diabetes care Formation of committees related to guidelines development (Development Group and Working Committee) Planning and reaching consensus on the direction of revisions during the development planning phase
Preparation phase	Identification and selection of key questions Appraisal of existing clinical practice guidelines Evaluation of studies identified through a systematic literature review
Development phase I (drafting of recommendations)	Drafting of preliminary recommendations User feedback survey (usefulness, acceptability, usability, etc.) and integration of findings Consensus on the adoption methodology for the recommendations
Development phase II (drafting of the full guideline)	Development of the draft guideline 1. Presentation of a summary table of the finalized recommendations 2. Description of the development process and methodology 3. Explanation of the supporting evidence or background 4. Structured discussion of benefits, harms, benefit-harm balance, alternative options, practical considerations for implementation, and references 5. Provision of summaries and supplementary materials
Review and finalization phase	Internal review by KDA board members and the Primary Care Committee External review by relevant academic societies (The Korean Association of Internal Medicine, Korean Endocrine Society, Korean Society for the Study of Obesity, The Korean Ophthalmological Society, The Korean Society of Hypertension, The Korean Society of Lipid and Atherosclerosis, The Korean Society of Nephrology, Korean Society of Pediatric Endocrinology, The Korean Society of Infectious Diseases) External review through governmental agency briefings (National Evidence-based Healthcare Collaborating Agency, Health Insurance Review and Assessment Service, National Health Insurance Service, Korea Disease Control and Prevention Agency) Public release for member review via the Korean Diabetes Association website Finalization of the clinical practice guideline
Certification and dissemination phase	Certification following external review Publication Dissemination efforts: publication, educational lectures, and open access to materials via the official website